

Task Order 5
OR CZARA Reference Review Task
Kickoff Call – June 17, 2014

Participants

EPA Region 10: Jayne Carlin, Alan Henning, Chris Solloway, Don Wayne, Jenny Wu
NOAA: Allison Castellan
Tetra Tech: Amy King

Call Summary

After call participants were introduced, Alan provided background on the project. EPA and NOAA received 85 comment letters on their proposed determination that the State of Oregon failed to submit an approvable Coastal Nonpoint Program as required by the CZARA. There were over 800 attachments associated with these comment letters. Tetra Tech's support will focus around obtaining copies of the references and checking the accuracy of the comments against the cited references.

Allison has developed a spreadsheet summarizing the key comments from each letter and categories have been assigned to these key comments. Several Teams have been formed to address comments from specific categories and a schedule has been developed with interim deliverables and check-in points. The Landslides Team is the next to meet, followed by Pesticides, Agriculture, and Riparian. Jenny will forward these materials to Amy.

Alan drafted a table that some Teams may use to identify references cited in their comments. Amy will provide comments on this table, which will likely be used by the Pesticides, Agriculture, and Riparian teams. It was determined that Tt support should vary by comment category. For landslide comments, Tt will help identify references in the comment letters, obtain copies of the references, and review them for accuracy. For the pesticides, agriculture, and riparian comments, each of these Teams will identify the references included in their respective comment letters and provide the list to Tt. Tt will then obtain copies of the references and review them for accuracy. For the remaining comments, Tt is expected to provide support similar to the landslide comments. Amy will capture these changes in an edited version of the technical direction and align the technical direction timing with the internal EPA/NOAA schedule.

Ultimately, the group decided that it would be useful for Tt to begin work on the landslide comments since that is first on the internal schedule. The overall process and specific details can be adjusted afterwards (through modification to the technical direction, if necessary) to ensure Tt's support is useful, efficient, and limits duplication of other efforts.

Action Items:

- Tetra Tech will prepare a summary of the call with key decisions and distribute it to the team for comments. *Complete 6/20/14.*
- Tetra Tech will make edits to the technical direction and provide an estimated level of effort; Jayne will then finalize and provide technical direction to Tt. *Complete 6/18/14.*
- Jenny will send materials to Amy (comments spreadsheet, internal schedule, etc.). *Complete 6/17/14.*